



**NOVI
ATHLETIC
BOOSTERS**

General Meeting Agenda

Location:	Novi High School Room 198-C
Date:	Wednesday, September 16, 2026
Start Time:	6:31pm
End Time:	Approx. 7:30p
Board Attendance:	Amanda Hartke, Kaija Juszak, Kevin Scott, Valaurie Hopper, Jen Conway, Jenny DeMore, Mike Steslicki, Jen Lessway, Don Watchowski

1. Welcome & Introductions – Amanda welcomed guests
2. Secretary Report -- Valaurie Hopper
 - a. Approval of August 2026 Meeting Minutes – Motion to approve meeting minutes, 1st Amanda Hartke, Second Kaija Juszak, All Ayes, No Nays. August 2026 Meeting Minutes Approved.
 - b. Sign-In for Meeting Attendance – Reminded to sign in for attendance, different High School and Middle School Sheets, one name per team.
3. Treasurer Report -- Kevin Scott
 - a. Approval of Month-End August 2026 Budget – The budget was sent out that covered July and August. Cash balance just below \$182k beginning for July and \$192k for end of August. We had \$17k in revenue come in. We paid \$5k in expenses. Part of that was for scholarships; All scholarships have been paid in full. Motion to approve budget. 1st Kaija Juszak, 2nd Amanda Hartke. All Ayes, No Nays. Motion passed to approved Budget.
4. President Report -- Amanda Hartke
 - a. Launch of NAB Parent Square – Parent Square for NAB has launched. QR code is updated now. We are considered a district group allowing us to span through Middle School and High School. We will continue to communicate out through email until everyone has subscribed to Parent Square.
 - b. Winter Grants Due October 1st – Winter Grant due date is October 1st. If you need to find out if you are eligible please contact one of the board members to find out. To be eligible you must attend 60% of the meetings and must hold a committee chair or board position. Coaches will receive emails shortly to remind them of the deadline. Follow up with your coach to get their application in.
5. Athletic Director Report -- Don Watchowski – Don reviewed Athletic Director Report where he asked each coach to give 1-2 highlights from their season thus far. Additions to report – Sideline Cheerleading just returned from Traverse City. They are working on getting our fans excited about the game and are building to get ready for competition season. Football made their Traverse City trip into a two-day experience. Teams can create a team spirit wear store through BSN. Eventlink is our new athletic event scheduler. We are moving to Parent Square for each team. They are setting it up by Roster for in-season team communications and working to create groups for all parents k-12 interested in a sport to communicate during the off-season. Question: Is there a movement to create an overall Athletic Group that we can communicate through? Currently they only use Final Forms for mass group Athletic communications. Coach Requirements – CPR/First Aid/AED certification is every two years. Emergency Action Plans are submitted annual. One Action Plan was recently used and executed well. Coaching Vacancies – Girls Wrestling Coach Is a newly created head coach position. Question on Girls Head Soccer Coach position,

looking for update. Currently have a good group of candidates, will likely start interviews the 1st or 2nd week of October. Question on IEP's for students participating in sports... What is the process for ensuring coaches receive the relevant accommodations and supports a student needs? Response...Currently, unless the coach is a teacher they do not have access to the IEP. The district is still working on a way to relay IEP student needs to coaches directly. Don stated that, in the interim, parents may communicate relevant student needs directly to coaches while the district works to establish a formal process. High School dates are accurate on current directors report (one from August has some incorrect dates). Middle School tryout information is as follows:

- MS Boys Basketball October 26
- MS Competitive Cheer November 2
- MS Wrestling January 5
- MS Girls Basketball January 25
- MS Swim and Dive January 25

Track should be fully line by Tastefest. Crews working odd hours to get it done. New theme this year GOCATS. Staying connected, being accountable to each other and being steady.

Athletic Meetings Notes Link:

<https://docs.google.com/document/d/1gZI-KJWXB69TwlcN5REOJkbru2-avtBshQ6gSYE9ctA/edit?tab=t.0>

6. Committee Reports

- Advertising/Sponsorships -- Valaurie Hopper – We will be receiving \$20k in total this year for sponsorships. We have collected \$12,250 to date. Recent receipts are from Ford's Garage, Plante Moran Realpoint, KW Advantage Robert Chubb and Bin Bath. Should receive more collections shortly.
- All Sports Pass -- Emily Pasola – To date we have received \$23k. No issues so far, and issue with not getting paid was straightened out. We usually receive about \$27k for year so almost there.
- Charity Mania -- Amanda Hartke – There is a flyer in back for the new Football mania. This is raffle program open to all sports in High School and Middle School. The QR code in the back to register on the website. Can get family members and neighbors to purchase. Can do off-season as a fundraiser. \$20 ticket and the team receives \$10 for each ticket sold. Teams send it out. Parents like to support a specific thing within a program so suggest finding something you're raising money for. Goes for the last 10 weeks of football. Charity Mania gets the alerts for winners and we deliver money so you don't have to track winners.
- Community Fundraising -- OPEN! – Still an open committee position, includes a Grant Opportunity as the chair. You won't be completely on your own as Sponsorship chair and Board get communications from those who have fundraising opportunities for us. Buschs created a new program where you earn coins and can donate back to non-profits so that will be one opportunity to add this year. Not a lot of work and no financial milestones to hit.
- Concessions -- Emily Wright, Kaija Juszak, Jayme Depriest – there was a Varsity football game last Friday. Slow start but picked up and brought in \$1k more than last year. Boys Cross Country volunteered. Reminders: **NO small children in the concessions booth, sweep under things to avoid ants and NO tip jars at windows donations accepted but no tips for volunteers.**
- Craft Show (10/24/26) -- Jennifer Abler, Sara Erskine – Planning is in full swing. All craft booths are full depending on construction. May need to rearrange as constructions begins. Flyers available to pass out at work and concession stands. Teachers get in free after noon.
- Scholarships -- OPEN – One team is looking for chair
- Social Media -- Jenny DeMore – Continuing to post. Tastefest, Parent Square and Kroger recent posts. Check your Kroger receipt to make sure you're getting the donation applied to NAB. Need flyers for Charity Mania and Craft Show.
- Spirit Wear -- Amanda Hartke, Kaija Juszak – Trying something new this year. We went to MS registration with \$20 shirts. Novi and Class of Shirts. Sold out of almost all inventory. Sweatshirts are selling online. QR code will take you to our store located on Stitch and Scribe website. Looking at other opportunities and expanding and looking at creative options to sell. Still looking for new places to sell. We are evaluating the

fine line between inventory carrying costs and sales. Audience member stated patrons were looking for sweatshirt sales at the last football game.

- j. Tastefest (9/25/26) -- Kaija Juszak – Tastefest planning going well. We have vendors and food trucks setup. Doors open 5-9p. There will be a fun zone and face paint. We are still looking for raffle item donations. Sign up genius for help will be out in the principal newsletters this Friday. All hands-on deck to help out!
- k. Wildcat Elementary Nights -- Jessica Stevenson – Had our first one last night at the Varsity Boys Soccer game. Went well. Had about 70 elementary students show up. Kids got sunglasses with the Novi logo on them. Kids were excited for the penalty kicks on our goalies, rushed the field at half-time. We will be holding the next one at the football game during Tastefest 9/25. Kids get in free so that helps offset the additional cost of the fun zone that they will pay for. Looking into one for Volleyball, but looking into dates currently. If any sport is interested in participating, reach out we would be happy to facilitate. Usually try to incorporate an activity for the kids to be hands on. K-6 is usually the age but can accommodate k-8 depending on the sport/needs. Dates come out of flyers. Trying to get in peach jars, PTO pages and newsletters for communication out.
- l. Wildcat Nights Out (Parents) -- Stephanie Crane – Not here but Amanda spoke on behalf...Looking at scheduling one for Spring, may be a trivia night again.

7. New Business

8. General Meeting Schedule (Wednesdays):

- a. October 14, November 11, December 9, February 10, March 10, April 14, May 12, June 9