



Dear Exhibitor,

The Novi Athletic Boosters is pleased to announce the Holiday Kickoff Arts and Crafts Show has been scheduled for Saturday, October 19th, 2013 at the Novi High School, 24062 Taft Road, Novi, MI 48375, from 8 am to 4 pm. Attached please find all necessary information for the event.

We still have spaces available for this year's show. Don't wait to send in your application. Spaces are being filled quickly.

Booth spaces will be reserved on a first – come/first served basis. Booth sizes are 10 X 10. You will be required to bring your own table and chairs. There are a limited number of booths available with electricity for an additional charge as indicated on the application.

All exhibitors will be given access to the building for set up on Friday evening October 18th from 6 – 8 PM. Exhibitors will need to have their booths ready by 7 AM as the doors open at 8 AM for the public. Booth tables should be skirted, and your displays neatly set up before the doors open. Any exhibitors that tear down early will not be invited back for any future shows.

There will be a \$30 cancellation fee within 60 days of the show, no refund for no shows and a \$20 service fee on any returned checks. If you require a paid receipt, please provide an email address or a self addressed stamped envelope.

This show benefits our student athletes and our sports programs at the High School and the Middle School. The charge for admission to the general public will be \$3 and there will be a concession stand available with a variety of items available for purchase.

There will be no change available, so bring what you will need to do business.

Thank you for your involvement and supporting our student athletes. If you have any questions, please don't hesitate to call or contact us by email at:
noviathleticboosters@gmail.com

Sincerely,

Chris Hayward